

City of Grand Rapids
Income Tax Department
300 Monroe Ave NW
Grand Rapids, Michigan 49501

Form GR-1040

2011 GRAND RAPIDS INDIVIDUAL INCOME TAX FORMS AND INSTRUCTIONS

For use by individual residents,
part-year residents and nonresidents

ALL PERSONS HAVING GRAND RAPIDS TAXABLE INCOME IN 2011 MUST FILE A RETURN

TAX RETURNS ARE DUE APRIL 30, 2012

NEW MAILING ADDRESSES

Refund returns: Mail to: Grand Rapids Income Tax, P.O. Box 106, Grand Rapids, MI 49501-0106
Tax due returns and no refund/no tax due returns: Grand Rapids Income Tax, P.O. Box 107, Grand Rapids, MI 49501-0107
Prior-year and amended returns: Mail to: Grand Rapids Income Tax, P.O. 347, Grand Rapids, MI 49501-0347

TAX RATES AND EXEMPTIONS

Resident: 1.5%
Nonresident: 0.75%
Exemption value: \$600

PAYMENT OF TAX DUE

Tax due, if one dollar (\$1.00) or more, must be paid with your return. **NOTE: If you are paying \$100.00 or more with your 2011 return, you may need to make estimated income tax payments for 2012. See page 2 of instructions.**

Make check or money order payable to: **GRAND RAPIDS CITY TREASURER**
Mail tax due return and payment to: **Grand Rapids Income Tax, P.O. Box 107, Grand Rapids, MI 49501-0107**

FILING YOUR RETURN

We accept paper and electronically filed returns. Only preparers using city-approved software can file electronic returns.
To prepare and e-file your own city tax return go to our website: <http://grcity.us/treasury/Income-Tax>
Tax returns are due April 30, 2012.

CONTACT US

For assistance call (616) 456-3415; visit Grand Rapids Income Tax Department, City Hall, 300 Monroe NW, Grand Rapids, Michigan; or find us online: www.grcity.us/incometax.
Mail all tax correspondence to: Grand Rapids Income Tax, P.O. Box 347, Grand Rapids, MI 49501-0347

Failure to attach documentation or attaching incorrect or incomplete documentation will delay processing of the return or result in corrections being made to the return.

WHO MUST FILE A RETURN

If you had Grand Rapids taxable income greater than the total of your personal and dependency exemptions, you must file a tax return— even if you did not file a federal tax return. See Exemptions schedule for more information on your allowable exemption total. **You are required to file a tax return and pay tax even if your employer did not withhold Grand Rapids tax from your paycheck.** You will be required to make estimated income tax payments if you work for an employer not withholding Grand Rapids tax from your 2012 wages.

ESTIMATED TAX PAYMENTS

When your total income tax is greater than the amount of tax withheld plus other credits by \$100 or more, you may be required to make quarterly estimated tax payments. File Form GR-1040ES (available on the Grand Rapids website) by April 30 of the tax year and pay at least one-fourth (¼) of the estimated tax. The remaining estimated tax is due in three equal payments on June 30 and September 30 of the tax year and January 31 of the following year. Adjust the remaining quarterly payments if your income increases or decreases during the year.

Failure to make required estimated tax payments or underpayment of estimated tax will result in assessment of penalty and interest.

If you have made estimated tax payments and do not owe more tax for the year, you still must file a tax return.

DUE DATE AND EXTENSIONS

Returns are due on or before April 30, 2012. The due date of the annual income tax return may be extended for a period not to exceed six months. To apply for an extension, use the Application for Extension of Time to File a Grand Rapids Income Tax Return. Applying for a federal extension does not satisfy the requirement for filing a city extension. Application for an extension must be made and the tentative tax due must be paid (MCL 141.664). Filing an extension with payment is not a substitute for making estimated tax payments. **An extension does not extend the time for paying the tax due.**

AMENDED RETURNS

File amended returns using the GR-1040. Clearly mark **AMENDED** at the top of the return. If a change on your federal return affects Grand Rapids taxable income, you must file an amended return within 90 days of the change and pay the tax due. Note to the left of the box on line 32 any tax paid or refunds received from the original return. Add the tax paid and subtract the refunds received; enter the total on line 32. All schedules supporting the changes should accompany the filing. Every change must be explained. Mail amended returns to: Grand Rapids Income Tax, P.O. Box 347, Grand Rapids, MI 49501-0347.

CHARGES FOR LATE PAYMENTS

All tax payments remaining unpaid after they are due are liable to a penalty of 1% per month, not to exceed a total penalty of 25%, and bear interest at the rate of 1% above the prime rate on an annual basis. The minimum combined charge for interest and penalty is \$2.00.

DISCLAIMER

These instructions are interpretations of the Uniform City Income Tax Ordinance, MCLA 141.601 et seq. The City of Grand Rapids Ordinance will prevail in any disagreement between these instructions and the Ordinance.

COMPLETING YOUR RETURN**NAME, ADDRESS, SOCIAL SECURITY NUMBER**

- **Always write your social security number(s) on the return.** Your social security number must agree with the SSN on the Form(s) W-2 attached to your return.
- Enter your name and, if a joint return, your spouse's name.
- If the taxpayer or spouse is deceased: attach a copy of federal Form 1310 or a copy of the death certificate; write deceased in the signature area; and enter the date of death in the box on the signature line of return.
- Enter your **current** address under Present home address. If using a P.O. Box, or an address that is not your legal residence, you must add an attachment that states your actual residence.
- Mark the box to indicate your filing status.

RESIDENCY STATUS

Indicate your residency status by marking (X) the proper box.

Resident – a person whose domicile (principle residence) was in the City of Grand Rapids all year. File as a resident if you were a resident the entire year.

Nonresident – a person whose domicile (principle residence) was outside the City of Grand Rapids all year. File as a nonresident if you were a nonresident the entire year.

Part-Year Resident – a person who changed their domicile (primary residence) during the year from one inside Grand Rapids to one outside Grand Rapids or vice versa. If you were a resident for only part of 2011, use form GR-1040TC to calculate the tax and attach it to the GR-1040.

Check Residency. See the Grand Rapids Street Directory to check if an address is located in the city: <http://www.grcity.us/incometax>.

Married with Different Residency Status. If you were married in 2011 and had a different residency status from that of your spouse, file separate returns or file a resident return using Form GR-1040TC to compute the tax.

FILING STATUS

Indicate filing status by marking (X) the proper box. If married filing separately, enter spouse's Social Security number in the spouse's SSN box and enter the spouse's full name in the filing status box.

INCOME EXEMPT FROM CITY TAX

Grand Rapids does not tax the following types of income:

1. Social security, pensions and annuities (including disability pensions), Individual Retirement Account (IRA) distributions received after reaching age 59½.
2. Proceeds of insurance where the taxpayer paid policy premiums. (Payments from a health and accident policy paid by an employer are taxed the same as under the Internal Revenue Code).
3. Welfare relief, unemployment compensation and supplemental unemployment benefits.
4. Interest from obligations of the United States, the states or subordinate units of government of the states and gains or losses on the sales of obligations of the United States.
5. Military pay of members of the armed forces of the United States, including Reserve and National Guard pay.
6. Michigan Lottery prizes won on or before December 30, 1988. (Michigan lottery prizes won after December 30, 1988 are taxable.)
7. Sub-chapter S corporation dividends.
8. City, state and federal refunds.

ITEMS NOT DEDUCTIBLE ON THE CITY RETURN

Grand Rapids does **not** allow deductions for items such as taxes, interest, medical expenses, charitable contributions, casualty and theft losses, etc. In addition, the following federal adjustments are not deductible on the Grand Rapids return: student loan interest, Archer MSA deduction, self-employed health insurance deduction, one-half or self employment tax, and penalty for early withdrawal of savings.

FORM GR-1040, PAGE 1, INSTRUCTIONS**TOTAL INCOME AND TAX COMPUTATION**

Round all figures to the nearest dollar.

Lines 1 – 16, Columns A & B – Federal Data and Exclusions

NOTE: Schedules, attachments and other documentation that support tax withheld, exclusions, adjustments or deductions must be provided. Failure to attach or attaching incomplete supporting information will delay processing of your return or result in tax withheld, exclusions, adjustments or deductions being disallowed.

Lines 1 - 16, Column C – Figure Taxable Income

Subtract column B from column A and enter difference in column C. Support figures with schedules.

Line 17 – Total Additions

Add lines 2 through 16.

Line 18 – Total Income

Add lines 1 through 17.

Line 19 – Total Deductions

Enter the total deductions from line 7 of Deductions schedule, page 2.

Line 20 – Total Income after Deductions

Subtract line 19 from line 18.

Line 21 – Exemptions

Enter the total number of exemptions (page 2, Exemptions Schedule, line 1h) on line 21a and multiply line 21a by \$600.00 and enter the product on line 21b.

Line 22 – Total Income Subject to Tax

Subtract line 21b from line 20. If line 21b is greater, enter zero.

Line 23 – Tax

Multiply line 22 by the appropriate tax rate to compute tax liability, and enter it on line 23b. (The resident tax rate is 1.5%. The nonresident rate is 0.75%.) If you were a resident for only part of the year and used Form GR-1040TC to compute your tax mark (X) line 23a and attach Form GR-1040TC to the return.

Line 24 – Total Payments and Credits

Enter the line 4 total from the Payments and Credits schedule on p. 2.

You must file the return even if there is no tax due or overpayment.

Line 25 – Estimated Tax or Late Payment Interest and Penalty

Nonpayment or underpayment of estimated income tax and late payment of tax is subject to penalty and interest. You may calculate the amounts and enter penalty on line 25a, interest on 25b, and the total interest and penalty on line 25c or the city may calculate and assess it. Calculate estimated tax interest and penalty using Form GR-2210.

TAX DUE OR REFUND

Line 26 – Tax Due and Payment of Tax

If the tax on line 23b exceeds plus the interest and penalty on line 25c exceeds the total Payments and Credits on line 24, enter the difference, the tax due, on line 26. The tax due must be paid with the return when filed. The due date for the return is April 30, 2012.

Pay by Check or Money Order. Make the check or money order payable to GRAND RAPIDS CITY TREASURER, and mail with the return to Grand Rapids Income Tax, P.O. Box 107, Grand Rapids, Michigan 49501-0107. Do not send cash for your tax payment.

Pay by Direct Withdrawal from Bank Account. To make payment by direct withdrawal, complete line 31. Mark (X) the box to “Pay tax due (direct withdrawal)” and enter the routing number on line 31c, account number on line 31d and type of account on line 31e. The tax is due at the time of filing the return. Direct withdrawal payments will be processed as soon as possible after receipt of the return.

Line 27 – Overpayment

If the total payments and credits on line 24 exceed the tax on line 23 plus the interest and penalty on line 25c, enter the difference, the overpayment, on line 27. Use lines 28 through 31 to indicate what you want done with the refund. You must file the return even if there is no tax due, no overpayment or only a slight overpayment.

Line 28 – Donations

You may donate your overpayment, or a part of it, to the following: American flags for veterans’ graves in Grand Rapids (line 28a), the Grand Rapids Children’s Fund (line 28b) or the Grand Rapids Parks’ Fund (line 28c). Enter the amount of your donation on the line for the donation(s) of your choice and enter the total on line 28d.

Line 29 – Credit Forward

Enter on line 29 the amount of overpayment to credit to the next year.

Line 30 – Refund

Please allow 45 DAYS before calling about a refund. You may choose to receive the refund as a paper check or a direct bank deposit.

Refund Check. If you want your refund issued as a paper check, enter on Line 30 the amount of the overpayment to be refunded.

Direct Deposit Refund. To have your refund deposited directly into your bank account, on line 31a, mark (X) the box “Refund (direct deposit)” and enter the bank routing number on line 31c; the bank account number on line 31d; and the account type on line 31e.

FORM GR-1040, PAGE 2 INSTRUCTIONS

EXEMPTIONS SCHEDULE

Complete the Exceptions schedule to report and claim the total exemption amount allowed. Everyone who files a city return gets a personal exemption of \$600 for 2011. **You may claim an exemption even if someone else claims you as a dependent on their return.**

Lines 1a - 1c – You and Spouse. Enter your date of birth and mark (X) the exemption boxes that apply to you. If filing jointly, complete line 1b for spouse. If you are age sixty-five or older or you are blind, you get an additional exemption. Mark (X) the boxes that apply, and enter on line 1e the total number of exemption boxes marked.

Lines 1d – Dependents. Determine dependents using the same rules as on the federal return. If you cannot claim a dependent on the federal return, you cannot claim them on a city return. Enter the names of your dependent children that live with you, then the names of other dependents and their relationship to you. Provide dependents’ Social Security numbers and dates of birth. Enter totals on 1f and 1g.

Lines 1e - 1h – Total Exemptions. Add the amounts on 1e, 1f and 1g, and enter the total exemptions on line 1h and on page 1, line 21a.

EXCLUDED WAGES SCHEDULE

If any wages reported on page 1, line 1, column A, are not taxable, the Excluded Wages schedule must be completed. The data to complete this schedule comes from the Excludible Wages, Salaries, Tips, Etc. schedule.

DEDUCTIONS SCHEDULE

You may deduct amounts that directly relate to income that is taxable by Grand Rapids, prorating where necessary. Allowable deductions include the following line number items:

Line 1 – Individual Retirement Account (IRA) Contributions

Contributions to an IRA are deductible to the same extent deductible under the Internal Revenue Code. **Attach page 1 of federal return and evidence of contribution**, which includes, but is not limited to, one of the following: a copy of receipt for IRA contribution, a copy of federal Form 5498, a copy of a cancelled check that clearly indicates it is for an IRA contribution. ROTH IRA contributions are **not** deductible.

Line 2 – Self-Employed SEP, SIMPLE and Qualified Plans

Self-employed SEP, SIMPLE and qualified retirement plan deductions may be entered on page 2, Deductions schedule, line 2.

Line 3 – Employee Business Expenses

Employee business expenses are deductible only when incurred in the performance of service for an employer and only to the extent not reimbursed by the employer. Meal expenses are not subject to the reductions and limitations of the Internal Revenue Code. Under the Grand Rapids Income Tax Ordinance meals must be incurred while away from home overnight on business.

BUSINESS EXPENSES ARE LIMITED TO THE FOLLOWING:

- Expenses of transportation, but not to and from work.
- Expenses of travel, meals and lodging while away from home overnight on business for an employer.
- Expenses incurred as an “outside salesperson” away from the employer’s place of business. This does not include driver-salesperson whose primary duty is service and delivery.
- Expenses reimbursed by employer from an expense account or other arrangement if included in gross earnings.

NOTE: Business expenses claimed on line 4 of fed. Form 2106 are not allowed unless taxpayer qualifies as an outside salesperson.

Attach a copy of Form GR-2106, federal Form 2106 or a list of your employee business expenses.

Line 4 – Moving Expenses

Moving expenses for moving into the Grand Rapids area are deductible to the same extent deductible under the Internal Revenue Code. Moving must be related to starting work in a new location. **Attach a copy of federal Form 3903 or a list of moving expenses, with the distance in miles from where you moved.**

Line 5 – Alimony Paid

Separate maintenance payments, alimony, and principal sums payable in installments (to the extent includable in the spouse’s or former spouse’s adjusted gross income under the federal Internal Revenue Code) and deducted on the federal return are deductible. Child support is not deductible. **Attach a copy of federal return, page 1.**

NOTE: The above deductions are limited to the amount claimed on your federal return, except meals. The deductions are limited by the extent they apply to income taxable under the Grand Rapids Income Tax Ordinance. Part-year residents must allocate deductions the same way they allocate income.

Line 6 – Renaissance Zone

RENAISSANCE ZONES 1 – 6 ARE BEING PHASED OUT. IN 2011 ONLY 25% OF THE DEDUCTION IS ALLOWABLE.

A Renaissance Zone deduction may be claimed by a qualified resident domiciled in a Renaissance Zone, an individual with income from rental real estate located in a Renaissance Zone and an individual proprietor or a partner in a partnership that has business activity within a Renaissance Zone. Individuals who qualify for the deduction **must attach Schedule RZ of GR-1040** to their return to claim the deduction. Residents are not qualified to claim the deduction until they have been domiciled in a Renaissance Zone for 183 consecutive days. Individuals are not qualified to claim the Renaissance Zone deduction if they are delinquent for any Michigan or Grand Rapids taxes. A city income tax return must be filed to qualify and claim this deduction. Schedule RZ is available at <http://grcity.us/treasury/Income-Tax>.

Line 7 – Total Deductions

Add lines 1 through 6. Enter the total on line 7 and on page 1, line 19.

PAYMENTS AND CREDITS SCHEDULE

Line 1 – Grand Rapids Tax Withheld by Employers

On line 1 enter the amount of Grand Rapids tax withheld from your pay. The Form W-2 (Wages and Tax Statement) you received from each of your employers shows the tax withheld in box 19. **You must attach a copy of the W-2 form(s) showing the entire amount of GRAND RAPIDS tax withheld.** We will not allow the credit without W-2 Forms.

Line 2 – Estimated Tax Payments and Credits

On line 2, enter the total of the following: the estimated tax paid, the tax paid with an extension and the prior year credit carried forward.

Line 3 – Other Tax Credits

Credit for Income Tax Paid to Another City. (Residents Only) Enter on line 3 the credit for income taxes paid to the other city. If you had income subject to tax in another city while you were a **resident of Grand Rapids**, you may claim a credit this credit. The credit IS NOT NECESSARILY the tax paid to the other city. This credit must be based on income taxable by both cities, and the credit may not exceed the tax that a nonresident of Grand Rapids would pay on the same income earned in the city. Report only the amount actually paid to another city, **not the amount withheld.** **You must attach a copy of the income tax return filed with the other city to receive this credit.**

Credit for Tax Paid by a Partnership. Include on line 3 the income tax paid in your behalf to Grand Rapids by a partnership. Clearly indicate to the left of the credit that it was paid by a partnership, and attach documentation of tax paid.

Credit for Tax Paid by an S-Corporation. A Grand Rapids resident reporting and paying income tax on flow through income from an S corporation may claim a credit for their proportionate share of income tax paid by the S corporation to another city. This credit may not exceed the amount of income tax that a corporation would pay if the income was taxable in Grand Rapids. Attach documentation of tax paid.

Line 4 – Total Payments and Credits

Add lines 1 through 3. Enter the total on line 4 and on page 1, line 24.

ADDRESS SCHEDULE

Every taxpayer must complete the Address schedule. Start by listing the address used on last year's return. If this address is the same as listed on page 1, write "Same." If no 2010 return was filed provide reason none was filed. Complete the schedule by listing the addresses of the other principal residences (domiciles) occupied during 2011. Mark whether the address was for the taxpayer (T), spouse (S) or both (B) and enter the beginning and ending dates of residence at each.

THIRD-PARTY DESIGNEE

To allow another person to discuss the tax return information with the Income Tax Department, mark (X) the "Yes" box and enter the person's name, phone number and any five digits as their personal identification number (PIN). To designate the tax preparer, enter "Preparer."

SIGN THE RETURN

You must sign and date the return. If filing a joint return, both spouses must sign and date the return. If someone else prepared the return, they must sign it and provide their address and telephone number.

PART-YEAR RESIDENTS

If you had income taxable as a resident and as a nonresident during the year, you must file as a part-year resident. Part-year residents compute the amount of their tax on Schedule TC, which has multiple tax rates. Complete the form using the instructions on the Schedule TC.

Income is allocated according to the residency status for each item of

income. Adjustments and deductions must be allocated in the same way income is allocated. Use the instructions for residents and non-residents as a guide to allocate income.

Schedule TC is available on the city website: www.grcity.us/incometax, under Tax Forms. Call (616) 456-3415 to have a form mailed to you.

RESIDENTS

Line 1 – Wages, Salaries, Tips, Etc.

Report on line 1, column A, the amount of wages, salaries, tips, etc. from your federal tax return (Form 1040, Form 1040A or Form 1040EZ).

The front page of the federal tax return must be attached to all resident tax returns. All W-2 forms showing wages and Grand Rapids tax withheld must be attached to page 1 of the return.

A resident is taxed on **ALL** earnings, including salary, bonus, separation, and incentive payments, tips, commissions and other compensation for services rendered—**no matter where earned**. Example: Taxpayer lives in the City of Grand Rapids but works in Lansing and receives a paycheck from the home office in New York City: 100% of this compensation is taxable.

If your employer did not withhold Grand Rapids tax from your paycheck, you are still required to file and pay tax on those wages at the resident tax rate. *You will also be required to make estimated tax payments if you employer does not withhold Grand Rapids tax for you in 2012.*

Report on line 1, column B, the total excluded wages. All nontaxable wages must be documented on the Excludible Wages, Salaries, Tips, Etc. schedule **and** listed, by employer, on the Excluded Wages schedule on page 2. A resident's wages are generally not excludible. An example of excludible (nontaxable) resident wages is military pay.

Line 2 – Interest

Interest is taxable the same as on the federal return except for interest on U.S. Bonds, Treasury Bills and notes which may be excluded.

Report the amount of taxable interest income from federal 1040, on line 2, column A. Report on line 2, column B, interest from U.S. Bonds and Treasury Bills and notes; document this excluded interest on the Excludible Interest Income schedule. S corporation flow through interest income is taxable unless from a federal government obligation.

Line 3 – Dividends

Dividends are taxable. Report on line 3, column A, the total amount of dividend income from the federal return. Report on line 3, column B, excludible dividends from U.S. Bonds, Treasury Bills and notes, and document on the Excludible Dividend Income schedule. S corporation

flow through dividend income is taxable unless from a federal government obligation.

Line 4 – Taxable Refunds, Credits or Offsets

NOT TAXABLE. Exclude all. No explanation needed.

Line 5 – Alimony Received

Alimony received is taxable. Report on line 5, columns A and C, the amount of alimony received as reported on the federal return.

Line 6 – Business Income

All self-employment income is taxable regardless of where the business is located. Report on line 6, columns A and C, the total business income from the federal return. **Attach a complete copy of federal Schedule C.** Federal rules concerning passive losses are applicable to losses deducted on a city return.

Line 7 – Capital Gain or (Loss)

The Uniform City Income Tax Ordinance follows the Internal Revenue Code regarding capital gains. All capital gains realized while a resident are taxable regardless of where the property is located, with the following exceptions:

1. Capital gains on sales of obligations of the United States and subordinate units of government.
2. The portion of the capital gain or loss on property purchased prior to the inception of the Grand Rapids income tax ordinance that is attributed to the time before inception ordinance.
3. Capital loss carryovers that originated prior to the taxpayer becoming a resident of Grand Rapids are not deductible.

Capital losses are allowed to the same extent they are allowed under the Internal Revenue Code and limited to \$3,000 per year. Unused net capital losses may be carried over to future tax years. The capital loss carryover for Grand Rapids may be different than the carryover for federal income tax purposes.

Deferred capital gain income from installment sales and like-kind exchanges are taxable in the same year reported on the taxpayer's federal income tax return.

Flow through income or loss from an S corporation reported on federal Sch. D is taxable. **Attach copies of federal Sch. K-1 (Form 1120S).**

Residents reporting capital gains or losses **must attach a copy of federal Schedule D.**

Excluded capital gains must be explained on the Exclusions and Adjustments to Capital Gains or (Losses) schedule.

Line 8 – Other Gains or (Losses)

Other gains or losses are taxable to the extent that they are taxable on the federal 1040. Other gains and losses realized while a resident are taxable regardless of where the property is located, except the portion of the gain or loss on property purchased prior to the inception of the Grand Rapids Income Tax Ordinance.

Deferred other gains from installment sales and like-kind exchanges are taxable in the year recognized on the federal income tax return. Deferred gains **must be supported by attaching a copy of federal Form 6252 and/or Form 8824.**

Residents reporting other gains and losses **must attach a copy of federal Form 4797.**

Flow through income or loss from an S corporation reported on federal Form 4797 of a resident is taxable. **Attach copies of federal Schedule K-1 (Form 1120S).**

Use the Exclusions and Adjustments to Other Gains or (Losses) schedule to compute exclusions and adjustments to other gains and losses reported on your federal income tax return.

Line 9 – IRA Distributions

In column A enter the IRA distributions reported on federal Form 1040 or Form 1040A. Premature IRA distributions (Form 1099-R, box 7, distribution code 1) and IRA distributions made to a decedent's beneficiary other than the decedent's spouse (Form 1099-R, box 7, distribution code 4) are **taxable.**

Exclude in column B, IRA distributions qualifying as retirement benefits: IRA distributions received after age 59½ or described by Section 72(t)(2)(A)(iv) of the IRC and all other excludible IRA distributions. The Exclusions and Adjustments to IRA Distributions schedule is used to document excluded IRA distributions.

Line 10 – Taxable Pension Distributions

Enter on line 10, column A, pension and annuities reported on federal Form 1040 or Form 1040A. Excluded pension and retirement benefits are reported on line 10, column B and explained on the Exclusions and Adjustments to Pension Distributions schedule.

Pension and retirement benefits from the following are **not** taxable:

1. Pension plans that define eligibility for retirement and set contribution and benefit amounts in advance;
2. Qualified retirement plans for the self-employed;
3. Distributions from a 401(k) or 403(b) plan attributable to employer contributions or attributable to employee contributions to the extent they result in matching contributions by the employer;
4. Benefits from any of the previous plans received on account of disability or as a surviving spouse if the decedent qualified for the exclusion at the time of death;

5. Benefits paid to an individual from a retirement annuity policy that has been annuitized and paid over the life of the individual.

Pension and retirement benefits from the following **are** taxable:

1. Premature pension plan distributions (those received prior to qualifying for retirement);
2. Amounts received from deferred compensation plans that let the employee set the amount to be put aside and do not set retirement age or requirements for years of service. These plans include, but are not limited to, plans under IRC Sections 401(k), 457 and 403(b):
 - Amounts received before the recipient could retire under the plan provisions, including amounts paid on separation, withdrawal or discontinuance of the plan;
 - Amounts received as early retirement incentives, unless the incentives were paid from a pension trust;
3. Benefits paid from a retirement annuity policy other than annuitized benefits paid over the life of the individual are taxable to the same extent taxable under the Internal Revenue Code.

Report taxable pension and retirement income on line 10, column C.

Line 11 – Rental Real Estate, Royalties, S Corporations, Partnerships, Royalties, Estates, Trust, Etc.

All income reported on federal Schedule E is taxable. A resident's share of an S corporation's flow through income is taxable to the same extent and on the same basis the income is taxable under the Internal Revenue Code. Report this income on line 11, columns A and C.

Line 12 – Reserved – Not used

Line 13 – Farm Income (Or Loss)

Profit or loss from the operation of a farm is taxable as reported on the federal return regardless of where the farm is located. There are no exclusions. **Attach a complete copy of federal Schedule F.**

Line 14 – Unemployment Compensation

NOT TAXABLE. Exclude all. No explanation needed.

Line 15 – Social Security Benefits

NOT TAXABLE. Exclude all. No explanation needed.

Line 16 – Other Income

Other income reported on the resident's federal return is taxable except for income from recoveries related to federal itemized deductions from prior tax years. Report on this line a net operating loss carryover from the previous tax year. Report exclusions and adjustments on p. 2, using the Line 16 - Exclusions and Adjustments to Other Income schedule.

Line 17 – Reserved – Not used

Line 18 – Total Income

Add lines 1 through 16 of each column and enter amounts on line 18.

Line 19 – Deductions

Enter amount from Deductions schedule, page 2, line 7.

NONRESIDENTS

NONRESIDENT INCOME SUBJECT TO TAX:

1. Compensation for work done or services performed in the city, which includes, but is not limited to, the following: salaries, wages, bonuses, commissions, fees, tips, incentive payments, severance pay, vacation pay and sick pay.
2. Net profits of from the operation of an unincorporated business, profession or other activity attributable to business activity conducted in Grand Rapids, whether or not such business is located in Grand Rapids.
3. Gains or losses from the sale or exchange of real or tangible personal property located in Grand Rapids.
4. Net profits from the rental of real or tangible personal property located in Grand Rapids.
5. Premature distributions from an Individual Retirement Account (IRA) where a deduction was claimed on a current or previous year's city income tax return.
6. Premature distributions from a pension plan attributable to work performed in Grand Rapids.
7. Deferred compensation earned in Grand Rapids.

Line 1 – Wages, Salaries, Tips, Etc.

All wages taxed on the federal return are to be reported on page 1, line 1, column A of the city return. All W-2 forms showing income earned in Grand Rapids and/or tax withheld for Grand Rapids must be attached to the return.

Report on page 1, line 1, column B, the total excluded wages. All excluded wages must be documented on the Excludible Wages, Salaries, Tips, Etc. schedule and listed, by employer, on the Excluded Wages schedule on page 2 of the tax form. On the Excludible Wages, Salaries, Tips, Etc. schedule, lines 7 and 8, list the reason the wages are excludible and the address of the work station where work was performed for the employer.

Do not use box 18 of W-2 form to report taxable wages or to allocate wages: use box 1 wages only. A separate wage allocation must be completed for each employer. Wages are normally allocated using the actual number of days or hours worked in and outside the city during the tax year for an employer. Vacation time, sick time and holidays are not included in total days worked in arriving at the wage allocation percentage. Vacation pay, holiday pay, sick pay, bonuses, severance pay, etc. are taxable to same extent as normal earnings.

100% Earned in Grand Rapids. All wages, salaries, tips, sick pay, bonuses, deferred compensation, severance pay, and other compensation (Form W-2, box 1) is taxable to nonresidents who worked 100% of the time in the city.

Allocate Total Wages. Nonresidents who performed only part of their services for an employer in the city must allocate their wages using the **W-2 form box 1 amount, not box 18.** Compute excludible wages using the Nonresident and Part-Year Resident Wage Allocation section of the Excludible Wages, Salaries, Tips, Etc. schedule.

Wage Allocations on Commissions, Etc. A nonresident salesperson paid on a commission basis or other results achieved should allocate wages based on commissions received or other results achieved attributable to efforts expended in Grand Rapids. A nonresident insurance salesperson paid sales commissions and renewal commissions should allocate compensation on the following basis: Allocate commissions from life, health, accident and vehicle (auto) insurance based on the location (residence) of the purchaser. Allocate commissions from group insurance based on the location of the group. Allocate commissions from fire and casualty insurance based on the location of the risk insured. Nonresidents working totally outside the city for an employer should exclude all of these wages.

Line 2 – Interest

NOT TAXABLE. Exclude all interest income. No explanation needed.

Line 3 – Dividends

NOT TAXABLE. Exclude all dividend income. No explanation needed.

Line 4 – Taxable Refunds, Credits or Offsets

NOT TAXABLE. Exclude all. No explanation needed.

Line 5 – Alimony Received

NOT TAXABLE. Exclude all. No explanation needed.

Line 6 – Profit (Or Loss) from a Business, Etc.

Profit (or loss) from the operation of a business or profession is taxable to the extent it results from work done, services rendered or other business activities conducted in Grand Rapids. Report on page 1, line 6, column A, business income reported taxable on your federal return.

The Exclusions and Adjustments to Business Income schedule is used to exclude business income. The total excluded business income from line 5 of this schedule is also entered on page 1, line 6, column B. If a business operates both in and outside of the city, the taxable profit or loss is determined using the three factor Business Allocation formula.

Where no work is done, services rendered or other business activity is conducted in Grand Rapids, the profit or loss is entirely excluded. Complete the Exclusions and Adjustments to Business Income schedule to exclude profit or loss from the operation of a business.

A Grand-Rapids net operating loss carryover from the previous tax year is reported on page 1, line 16, column C. See instructions for line 16.

Line 7 – Capital Gains or Losses

Capital gains or losses of a nonresident are included in taxable income to the extent the gains or losses are from property located in Grand Rapids. Capital losses from property located in the city are allowed to the same extent they are allowed under the Internal Revenue Code. Unused capital losses may be carried over to future tax years. The capital loss carryover for Grand Rapids may be different than the carryover for federal income tax purposes.

Deferred capital gain income from installment sales and like-kind exchange of property located in Grand Rapids are taxable in the year recognized on the taxpayer's federal income tax return.

Flow through income or loss from an S corporation reported on a nonresident's federal Schedule D is excluded on the Exclusions and Adjustments to Capital Gains or (Losses) schedule **Attach copies of federal Schedule K-1 (Form 1120S).**

Use the Exclusions and Adjustments to Capital Gains or (Losses) schedule to compute exclusions and adjustments to capital gains. **NOTE:** A common error on a nonresident return is failure to complete the Exclusions and Adjustments schedule to exclude the capital loss carryover reported on the taxpayer's federal income tax return.

Line 8 – Other Gains and Losses

A nonresident's other gains and losses are included in taxable income to the extent the gains or losses are from property located in Grand Rapids. Deferred other gains and losses from installment sales and like-kind exchanges of property located in the city are taxable in the year recognized on the taxpayer's federal income tax return. Deferred other gains must be supported by attaching a copy of federal Form 6252 and/or Form 8824.

Flow through income or loss from an S corporation reported on federal Form 4797 is excluded on the Exclusions and Adjustments to Other Gains and (Losses) schedule. **Attach copies of federal Schedule K-1 (Form 1120S).**

Nonresidents reporting other gains and losses **must attach a copy of federal Form 4797.** Use the Exclusions and Adjustments to Other Gains and Losses schedule to compute exclusions and adjustments to other gains and losses reported on the federal income tax return. On line 4 of the schedule enter the total excluded other gains or losses and also enter this total on page 1, line 8, column B.

Line 9 – IRA Distributions

That portion of a premature IRA distribution that was deducted from a city's taxable income in the current or a prior tax year (reported on Form 1099-R, box 7, distribution code 1) are taxable to a nonresident. IRA distributions received after age 59 ½ or described by Section 72(t)(2)(A)(iv) of the IRC are not taxable.

Line 10 – Taxable Pension Distributions

Premature pension plan distributions (those received by a nonresident prior to qualifying for retirement) are taxable to the same extent the normal wages from the employer are taxable.

A nonresident remaining employed by the particular employer in Grand Rapids may not exclude amounts received from deferred compensation plans that let the employee set the amount to be put aside and do not set retirement age or requirements for years of service. These plans include, but are not limited to, plans under Sections 401(k), 457 and 403(b) of the Internal Revenue Code (IRC): Amounts received before the recipient could retire under the plan provisions, including amounts paid on separation, withdrawal or discontinuance of the plan. Amounts received as early retirement incentives, unless the incentives were paid from a pension trust. See Line 10 under "Residents" for additional information on nontaxable pension and retirement benefits.

Excludible pension distributions are listed on the Exclusions and Adjustments to Pension Income schedule. Enter the total excluded pension distributions on the last line of the schedule and also enter the amount on page 1, line 10, column B.

Line 11 – Rental Real Estate, Royalties, Partnerships, S Corporations, Estates, Trusts, Etc.

All income reported on the federal Schedule E that comes from business activity in Grand Rapids or property located in Grand Rapids is taxable to nonresidents. When an estate or trust has taxable income in the city, the estate or trust must file a return and pay tax on distributions to nonresidents and on undistributed taxable income.

The following income reported on federal Schedule E is excludable: income from business activity or property outside Grand Rapids; S corporation flow through income or loss reported on Schedule E; and income from estates and trusts.

Explain all exclusions on the Exclusions and Adjustments to Income from Rental Real Estate, Royalties, Partnerships, S Corporations, Trusts, Etc. schedule. Enter the total the exclusions and adjustments listed on this schedule on line 6 and also on page 1, line 11, column C.

Line 12 – Reserved – Not used

Line 13 – Farm Income or (Loss)

A nonresident's profit or loss from a farm are included in city income to the extent the profit or loss results from work done, services rendered or other activities conducted in Grand Rapids. The portion of the profit or loss reported on the city return is determined by use of the three factor Farm Allocation Percentage formula. Where no work is done, services rendered or other business activity is conducted in Grand Rapids, the entire farm profit or loss is excluded, using the Exclusions and Adjustments to Farm Income schedule.

Sales of crops at the produce market, any of the farmer's markets or a produce stand located in the city is Grand Rapids business activity and subjects the farm to Grand Rapids income tax.

Line 14 – Unemployment Compensation

NOT TAXABLE. Exclude all. No explanation needed.

Line 15 – Social Security Benefits

NOT TAXABLE. Exclude all. No explanation needed.

Line 16 – Other Income

Other income is taxable if it is from work performed or other activities conducted in Grand Rapids. Use the Exclusions and Adjustments to Other Income schedule to document exclusions and adjustments. Report on this line a Grand Rapids-related net operating loss carryover from the previous tax year.

Line 17 – Reserved – Not used

Line 18 – Total Income

Add lines 1 through 16 of each column and enter amounts on line 18.

Line 19 – Total Deductions

Enter amount from Deductions schedule, page 2, line 7. A nonresident's deductions are limited by the extent they relate to income taxable under the Grand Rapids Income Tax Ordinance. Nonresidents must allocate deductions the same way related income is allocated. See Deductions schedule (page 2 instructions) for a list of allowable deductions.

Grand Rapids Income Tax Form Line Number cross reference to Federal return Forms 1040, 1040A or 1040EZ and Related Exclusion and Adjustment Schedules, Deduction Worksheets or Credit Worksheet

If filing a federal income tax return using Form 1040, Form 1040A or Form 1040EZ, and on the Grand Rapids income tax return are: claiming income excluded (or adjusted); claiming a deduction; or claiming a credit for tax paid to another city or by a partnership; use the listed exclusion (or adjustment) schedule, deduction worksheet or credit worksheet to document the exclusion (or adjustment), deduction or credit.

Income Items	Grand Rapids Income Tax Form Line Numbers	Form 1040 Line Numbers	Form 1040A Line Numbers	Form 1040EZ Line Numbers	Grand Rapids Income Exclusion or Adjustment Schedules	Form GR-1040 Page #
Wages, salaries, tips, etc.	Page 1, Line 1	1040 line 7	1040A line 7	1040EZ line 1	Excludible Wages, Salaries, Tips, etc. - CF-1040, page 1, line 1, column B	3
Taxable interest	Page 1, Line 2	1040 line 8a	1040A line 8a	1040EZ line 2	Excludible Interest Income - CF-1040, page 1, line 2, column B	3
Ordinary dividends	Page 1, Line 3	1040 line 9a	1040A line 9a	Not Applicable	Excludible Dividend Income - CF-1040, page 1, line 3, column B	3
Taxable refunds, credits or offsets of state and local income taxes	Page 1, Line 4	1040 line 10	Not Applicable	Not Applicable	No schedule necessary, totally excludible by residents and nonresidents	None
Alimony received	Page 1, Line 5	1040 line 11	Not Applicable	Not Applicable	No schedule necessary, taxable to residents, but excludible by nonresidents	None
Business income or (loss)	Page 1, Line 6	1040 line 12	Not Applicable	Not Applicable	Exclusions and Adjustments to Business Income or (Loss) - CF-1040, page 1, line 6, column B	4
Capital gain or (loss)	Page 1, Line 7	1040 line 13	1040A line 10	Not Applicable	Exclusions and Adjustments to Capital Gain or (Loss) - CF-1040, page 1, line 7, column B	5
Other gains or (losses)	Page 1, Line 8	1040 line 14	Not Applicable	Not Applicable	Exclusions and Adjustments to Other Gains or (Losses) - CF-1040, page 1, line 8, column B	5
Taxable IRA distributions	Page 1, Line 9	1040 line 15b	1040A line 11b	Not Applicable	Exclusions and Adjustments to IRA Distributions - CF-1040, page 1, line 9, column B	5
Taxable pension distributions	Page 1, Line 10	1040 line 16b	1040A line 12b	Not Applicable	Exclusions and Adjustments to Pensions and Annuities - CF-1040, page 1, line 10, column B	5
Rental real estate, royalties, partnerships, S corporations trusts, etc.	Page 1, Line 11	1040 line 17	Not Applicable	Not Applicable	Exclusions and Adjustments to Income from Rental Real Estate, Royalties, Partnerships, S Corporations, Trusts, etc. - CF-1040, page 1, line 11, column B	6
Reserved	Page 1, Line 12	Not Applicable	Not Applicable	Not Applicable		None
Farm income or (loss)	Page 1, Line 13	1040 line 18	Not Applicable	Not Applicable	Exclusions and Adjustments to Farm Income or (Loss) - CF-1040, page 1, line 13, column B	6
Unemployment compensation	Page 1, Line 14	1040 line 19	1040A line 13	1040EZ line 3	No schedule necessary, totally excludible by residents and nonresidents	None
Social security benefits	Page 1, Line 15	1040 line 20b	1040A line 14b	Not Applicable	No schedule necessary, totally excludible by residents and nonresidents	None
Other income	Page 1, Line 16	1040 line 21	Not Applicable	Not Applicable	Exclusions and Adjustments to Other Income - CF-1040, page 1, line 16, column B	7
Total income	Page 1, Line 18	1040 line 22	1040A line 15	Not Applicable		None
Adjusted gross income	Page 1, Line 18	Not Applicable	Not Applicable	1040EZ line 4		None

Deductions on Grand Rapids Income Tax Returns	Grand Rapids Income Tax Form Line Numbers	Form 1040 Line Numbers	Form 1040A Line Numbers	Form 1040EZ Line Numbers	Grand Rapids Deductions Schedules and Worksheets	Form GR-1040 Line #
IRA deduction	Page 2, Deductions Schedule, Line 1	1040 line 32	1040 line 17	Not Applicable	IRA Deduction Worksheet - CF-1040, page 2, Deductions Schedule - line 1	7
Self-employed SEP, SIMPLE, and qualified plans	Page 2, Deductions Schedule, Line 2	1040 line 28	Not Applicable	Not Applicable	Self-employed SEP, SIMPLE and Qualified Plans Deduction Worksheet - CF-1040, page 2, Deductions Schedule, line 2	8
Employee Business Expenses	Page 2, Deductions Schedule, Line 3	Schedule A, Itemized Deduction	Not Applicable	Not Applicable	Form CF-2106, Employee Business Expense Deduction Worksheet - CF-1040, page 2, Deductions Schedule, line 3	8
Moving expenses	Page 2, Deductions Schedule, Line 4	1040 line 26	Not Applicable	Not Applicable	Form CF-3903, Moving Expense Deduction Worksheet - CF-1040, page 2, Deductions Schedule, line 4	9
Alimony paid	Page 2, Deductions Schedule, Line 5	1040 line 31a	Not Applicable	Not Applicable	Alimony Paid Deduction Worksheet - CF-1040, page 2, Deductions Schedule, line 5	9
Renaissance Zone Deduction	Page 2, Deductions Schedule, Line 6	Not Applicable	Not Applicable	Not Applicable	Schedule RZ, Renaissance Zone Deduction Schedule - Form CF-1040, page 2, Deductions Schedule, line 6	10

Credits on Grand Rapids Income Tax Returns	Grand Rapids Income Tax Form Line Numbers	Form 1040 Line Numbers	Form 1040A Line Numbers	Form 1040EZ Line Numbers	Grand Rapids Tax Credit Worksheet	Form GR-1040 Page #
Credit for Tax Paid to Another City and Tax Paid by a Partnership	Page 2, Payments and Credits, Line 3	Not Applicable	Not Applicable	Not Applicable	Credit for Tax Paid to Another City and Tax Paid by a Partnership Worksheet - CF-1040, page 2, Payments and Credits Schedule, Line 3	11

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EXEMPTIONS SCHEDULE	Date of birth (mm/dd/yyyy)			Regular	65 or over	Blind	1e. Enter the number of boxes checked on lines 1a and 1b
	1a. You	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	1b. Spouse	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	1f. Enter number of dependent children listed on line 1d
1d. List Dependents	1c. <input type="checkbox"/>	Check box if you can be claimed as a dependent on another person's tax return					
#	First Name	Last Name	Social Security Number	Relationship	Date of Birth	1h. Total exemptions (Add lines 1e, 1f and 1g; enter here and also on page 1, line 21a)	
1							
2							
3							
4							
5							
6							
7							
8							

EXCLUDED WAGES SCHEDULE (See instructions. Resident wages generally not excludible.)

W-2 #	COLUMN A EMPLOYER'S ID	COLUMN B RESIDENT EXCLUDED WAGES	COLUMN C NONRESIDENT EXCLUDED WAGES	W-2 #	COLUMN A EMPLOYER'S ID	COLUMN B RESIDENT EXCLUDED WAGES	COLUMN C NONRESIDENT EXCLUDED WAGES
1		.00	.00	6		.00	.00
2		.00	.00	7		.00	.00
3		.00	.00	8		.00	.00
4		.00	.00	9		.00	.00
5		.00	.00	10		.00	.00

DEDUCTIONS SCHEDULE (See instructions. Deductions must be allocated on the same basis as related income.)

1. IRA deduction (Attach copy of page 1 of federal return & evidence of payment.)	1	.00
2. Self Employed SEP, SIMPLE and qualified plans (Attach copy of page 1 of federal return.)	2	.00
3. Employee business expenses (See instructions and attach copy of federal Form 2106.)	3	.00
4. Moving expenses (Into city area only) (Attach copy of federal Form 3903.)	4	.00
5. Alimony paid (DO NOT INCLUDE CHILD SUPPORT. Attach copy of page 1 of federal return.)	5	.00
6. Renaissance Zone deduction (Attach Schedule RZ OF 1040.)	6	.00
7. Total deductions (Add line 1 through line 6, enter total here and on page 1, line 19)	7	.00

PAYMENTS AND CREDITS SCHEDULE

1. Tax withheld by your employer for {City Name} (Attach W-2 Forms showing tax withheld for {City name})	1	.00
2. Estimated income tax payments, extension payment and credit forward	2	.00
3. Credit for tax paid to another city and for tax paid by a partnership (Attach copy of other city's return.)	3	.00
4. Total payments and credits (Add lines 1 through 3, enter total here and on page 1, line 24)	4	.00

ADDRESS SCHEDULE

ADDRESSES WHERE TAXPAYER (T), SPOUSE (S) OR BOTH (B) RESIDED DURING YEAR AND DATES OF RESIDENCY

MARK T, S, B	ADDRESS (INCLUDE CITY, STATE & ZIP CODE) Start with address used on last year's return. If the address is the same as listed on page 1 of this return, print "Same." If no return filed, list reason. Continue listing residence addresses from this year.	FROM		TO	
		MONTH	DAY	MONTH	DAY

THIRD PARTY DESIGNEE

Do you want to allow another person to discuss this return with the Income Tax Office? Yes. Complete the following. No

Designee's name: _____ Phone No.: _____ Personal identification number (PIN): _____

Under the penalty of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete. If prepared by a person other than taxpayer, the preparer's declaration is based on all information of which preparer has any knowledge.

SIGN HERE ====>	TAXPAYER'S SIGNATURE - If joint return, both spouses must sign	Date (MM/DD/YY)	Taxpayer's occupation	Daytime phone number	If deceased, date of death
	SPOUSE'S SIGNATURE	Date (MM/DD/YY)	Spouse's occupation	Daytime phone number	If deceased, date of death
PREPARER'S SIGNATURE	SIGNATURE OF PREPARER OTHER THAN TAXPAYER			Date (MM/DD/YY)	PTIN, EIN or SSN
	FIRM'S NAME (or yours if self employed), ADDRESS AND ZIP CODE			Preparer's phone no.	
					NACTP number of software used to prepare tax

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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EXCLUDIBLE WAGES, SALARIES, TIPS, ETC. - GR-1040, PAGE 1, LINE 1, COLUMN B

A copy of each W-2 form must be attached to front of Form GR-1040 to substantiate total wages and city tax withheld. Use this form to provide details for all wages, etc., excluded from income reported on Form GR-1040, page 1, line 1, column A. If more than 4 employers with excluded wages, etc., add additional pages of this schedule.

Revised: 11/10/2011

	Employer 1		Employer 2		Employer 3		Employer 4	
1. Employer's ID Number. (Form W-2, box b)								
2. Employer's name. (Form W-2, box c)								
3. Enter T for taxpayer's or S for Spouse's employer and enter Social Security Number from Form W-2, box a.								
4. Dates of employment during tax year.	From	To	From	To	From	To	From	To
5. Resident excludible wages (Normally not excludible; enter here and also on GR-1040, page 2, Excluded Wages Schedule)								
6. Nonresident excludible wages (Enter here and also on Form GR-1040, page 2, Excluded Wages Schedule)								
7. Reason excludible wages (line 6) are not taxable.								
8. Street address of work station. (Where you actually work)								
9. City deductible employee business expenses.								
10. Total excludible wages from all employers. (Add lines 5 and 6 for all columns) (Enter here and also on page 1, line 1, Column B) (Part-year residents enter here and on Schedule TC, column B)								

NONRESIDENT AND PART-YEAR RESIDENT WAGE ALLOCATION

For use by nonresidents or part-year residents who worked both in and outside of the city for the employer while a nonresident. Part-year residents working both in and outside while a nonresident must use wage allocation to determine wages earned in city while a nonresident; use only wages and days worked while a nonresident for computations.

NONRESIDENT WAGE ALLOCATION	Employer 1	Employer 2	Employer 3	Employer 4
11. Enter actual number of days or hours on job for employer during period. (Do not include weekends you did not work.)				
12. Vacation, holiday and sick days or hours included in line 11.				
13. Actual number of days or hours worked. (Line 11 less line 12)				
14. Enter actual number of days or hours worked in city.				
15. Percentage of days or hours worked in city. (Line 14 divided by line 13; default is 100%)	%	%	%	%
16. Form W-2, Box 1, Wages, tips, other compensation.				
17. Wages earned in city. (Line 16 times line 15)				
18. Excludible wages from employer. (Line 16 less Line 17)				

EXCLUDIBLE INTEREST INCOME - GR-1040, PAGE 1, LINE 2, COLUMN B

Revised 10/21/2011

Nonbusiness interest income of a nonresident individual is totally excluded.

1. Interest from federal obligations	.00
2. Interest from Subchapter S corporations (Attach Schedule K-1)	.00
3. Other excludible interest income (Attach detailed explanation)	.00
4. Excludible interest income (Enter total here and on page 1, line 2, column B)	.00

EXCLUDIBLE DIVIDEND INCOME - GR-1040, PAGE 1, LINE 3, COLUMN B

Revised 10/21/2011

Dividend income of a nonresident individual is totally excluded.

1. Dividends from federal obligations	.00
2. Dividends from Subchapter S corporations (Attach Schedule K-1)	.00
3. Other excludible dividend income (Attach detailed explanation)	.00
4. Excludible dividend income (Enter total here and on page 1, line 3, column B)	.00

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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EXCLUSIONS AND ADJUSTMENTS TO BUSINESS INCOME OR LOSS - GR-1040, PAGE 1, LINE 6, COLUMN B Revised: 10/12/2011

Nonresidents use this schedule to compute excludible business income reported on federal Schedule C that is from business activity outside the city

BUSINESS INCOME	BUSINESS # 1	BUSINESS # 2	BUSINESS # 3	BUSINESS # 4
1. Net profit (or loss) from business or profession	.00	.00	.00	.00
2. Business allocation percentage (For each separate business compute the business allocation percentage using the Business Allocation Formula below and enter it here)	%	%	%	%
3. Allocated net profit (loss) (For each column, multiply line 1 by line 2)	.00	.00	.00	.00
4. Excludible net profit (loss) (For each column, subtract line 3 from line 1)	.00	.00	.00	.00
5. Total excludible net profit (loss) (Add amounts on line 4 of each column; enter here and on Form GR-1040, page 1, line 6, column B)				.00

BUSINESS #

BUSINESS ALLOCATION FORMULA WORKSHEET	COLUMN 1 EVERYWHERE	COLUMN 2 IN CITY	COLUMN 3 PERCENTAGE
1. Average net book value of real and tangible personal property	.00	.00	(Column 2 divided by column 1)
2. Gross rents paid on real property multiplied by 8	.00	.00	
3. Total property	.00	.00	%
4. Total wages, salaries and other compensation of all employees	.00	.00	%
5. Gross receipts from sales made or services rendered	.00	.00	%
6. Total percentages (Add the percentages computed in column 3)			%
7. Business allocation percentage (Divide line 6 by the number of apportionment factors used)			%

Attach a copy of each Federal Schedule C.

Attach a separate Business Allocation Formula calculation for each separate federal Schedule C if allocating income of a business.

Note: In determining the average percentage, if a factor does not exist, you must divide the total of the percentages by the number of factors used.

Note: If you are authorized to use a special formula, attach a copy of the administrator's approval letter and attach a schedule detailing calculation.

Note: Net operating loss from prior year is reported on Line 16, Other income.

BUSINESS #

BUSINESS ALLOCATION FORMULA WORKSHEET	COLUMN 1 EVERYWHERE	COLUMN 2 IN CITY	COLUMN 3 PERCENTAGE
1. Average net book value of real and tangible personal property	.00	.00	(Column 2 divided by column 1)
2. Gross rents paid on real property multiplied by 8	.00	.00	
3. Total property	.00	.00	%
4. Total wages, salaries and other compensation of all employees	.00	.00	%
5. Gross receipts from sales made or services rendered	.00	.00	%
6. Total percentages (Add the percentages computed in column 3)			%
7. Business allocation percentage (Divide line 6 by the number of apportionment factors used)			%

BUSINESS #

BUSINESS ALLOCATION FORMULA WORKSHEET	COLUMN 1 EVERYWHERE	COLUMN 2 IN CITY	COLUMN 3 PERCENTAGE
1. Average net book value of real and tangible personal property	.00	.00	(Column 2 divided by column 1)
2. Gross rents paid on real property multiplied by 8	.00	.00	
3. Total property	.00	.00	%
4. Total wages, salaries and other compensation of all employees	.00	.00	%
5. Gross receipts from sales made or services rendered	.00	.00	%
6. Total percentages (Add the percentages computed in column 3)			%
7. Business allocation percentage (Divide line 6 by the number of apportionment factors used)			%

BUSINESS #

BUSINESS ALLOCATION FORMULA WORKSHEET	COLUMN 1 EVERYWHERE	COLUMN 2 IN CITY	COLUMN 3 PERCENTAGE
1. Average net book value of real and tangible personal property	.00	.00	(Column 2 divided by column 1)
2. Gross rents paid on real property multiplied by 8	.00	.00	
3. Total property	.00	.00	%
4. Total wages, salaries and other compensation of all employees	.00	.00	%
5. Gross receipts from sales made or services rendered	.00	.00	%
6. Total percentages (Add the percentages computed in column 3)			%
7. Business allocation percentage (Divide line 6 by the number of apportionment factors used)			%

Taxpayer's name		Taxpayer's SSN		2011 Grand Rapids	
EXCLUSIONS AND ADJUSTMENTS TO CAPITAL GAIN OR (LOSS) - GR-1040, PAGE 1, LINE 7, COLUMN B Revised: 10/14/2011					
Residents, nonresidents and part-year residents use this schedule to report exclusions and adjustments to capital gains or (losses)				RESIDENT COLUMN	NONRESIDENT COLUMN
1. Capital gain or (loss) on property located outside of city				NOT EXCLUDIBLE	.00
2. Capital gain or (loss) on securities issued by U.S. Government				.00	EXCLUDIBLE ON LINE 1
3. Portion of capital gain or (loss) from property owned prior to Ordinance inception (For residents on all such property; for nonresidents only on property located in city.) (Attach a schedule that identifies and shows the calculation for each.)				.00	.00
4. Capital gain or (loss) from Sub. S corporations (See instructions; not allowed for residents of Flint or Grand Rapids.) (Attach schedule.)				.00	.00
5. Adjustment for capital loss carryover from period prior to residency (A resident is not allowed to claim a capital loss carryover from property sold prior to their date of residency.)				.00	NO ADJUSTMENT ALLOWED
6. Adjustment for difference between federal and city's capital loss carryover from prior year (The city's capital loss carryover is usually different from the amount reported on federal return; an adjustment must be made for this difference.)				.00	.00
7. Adjustment to limit capital loss to \$3,000 for tax year				.00	.00
8. Total exclusions and adjustments to capital gains or (losses) (Enter total here and on Form GR-1040, page 1, line 7, column B)				.00	.00
Attach copy of federal Schedule D and all supporting schedules to return.					
Deferred gains from sales of property located in city or property sold while a resident of city are taxable when reported on federal return.					

EXCLUSIONS AND ADJUSTMENTS TO OTHER GAINS OR (LOSSES) - GR-1040, PAGE 1, LINE 8, COLUMN B Revised 10/12/2011					
Residents, nonresidents and part-year residents use this schedule to report exclusions and adjustments to other gains or (losses)				RESIDENT COLUMN	NONRESIDENT COLUMN
1. Other gains or (losses) on property located outside of city				NOT EXCLUDIBLE	.00
2. Portion of other gains or (losses) from property owned prior to effective date of tax for city (For residents on all such property; for nonresidents only on property located in City.) (Attach a schedule that identifies and shows the calculation for each.)				.00	.00
3. Other gains or (losses) from Sub. S corporations				NOT EXCLUDIBLE	.00
4. Total excludible other gains and losses				.00	.00
Deferred gains from sales of property located in city or property sold while a resident of city are taxable when reported on federal return.					
Attach a copy of federal Form 4797 and all supporting schedules to return to explain.					

EXCLUSIONS AND ADJUSTMENTS TO IRA DISTRIBUTIONS - GR-1040, PAGE 1, LINE 9, COLUMN B Revised: 10/12/2011					
List all IRA distributions reported as taxable on federal return					
Enter T for taxpayer or S for Spouse	Payer's federal ID Number	Payer's name	Federally taxable IRA distributions	Distribution Code (Form 1099-R, box 7)	Excludible IRA distributions
			.00		.00
			.00		.00
			.00		.00
			.00		.00
Total federally taxable IRA distributions (Add lines above for this column. Amount should equal the amount reported on Form GR-1040, page 1, line 9, column A)			.00		
Total excludible IRA distributions (Enter here and also on Form GR-1040, page 1, line 9, column B)					.00

EXCLUSIONS AND ADJUSTMENTS TO PENSIONS AND ANNUITIES - GR-1040, PAGE 1, LINE 10, COLUMN B Revised: 10/12/2011						
List pension distributions reported as taxable on federal return						
Enter T for taxpayer or S for Spouse	Payer's federal ID Number	Payer's name	Kind of pension distribution (employer's pension plan, 401k plan, 457 plan, etc.)	Federally taxable pension distributions	Distribution Code (Form 1099-R, box 7)	Excludible pension distributions
				.00		.00
				.00		.00
				.00		.00
				.00		.00
Total federally taxable pension distributions (Add lines above for this column. Amount should equal the amount reported on Form GR-1040, page 1, line 10, column A)				.00		
Total excludible pension distributions (Enter here and also on Form GR-1040, page 1, line 10, column B)						.00

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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EXCLUSIONS AND ADJUSTMENTS TO INCOME FROM RENTAL REAL ESTATE, ROYALTIES, PARTNERSHIPS, S CORPORATIONS, TRUSTS, ETC. - GR-1040, PAGE 1, LINE 11, COLUMN B Revised 11/10/2011

Nonresidents and part-year residents use this schedule to report exclusions and adjustments to income from rental real estate, royalties, partnerships, S corporations, trusts, etc.	RESIDENT COLUMN	NONRESIDENT COLUMN
1. Rental income (loss) from real estate located outside City	NOT EXCLUDIBLE	.00
2. Royalties	NOT EXCLUDIBLE	.00
3. Partnership income (loss) from partnership business activity outside of City	NOT EXCLUDIBLE	.00
4. Subchapter S corporation income (loss) (See instructions)	NOT EXCLUDIBLE	.00
5. Trust income (loss)	NOT EXCLUDIBLE	.00
6. Total adjustments to income from rental real estate, royalties, partnerships, trusts, etc.	.00	.00

Attach a schedule detailing the complete address of each piece of rental real estate.
 Attach a schedule detailing name and ID number of each partnership and amount of adjustment.
 Attach a schedule detailing name and ID number of each Subchapter S Corporation and amount of adjustment.
 Attach copy of federal Schedule E.

EXCLUSIONS AND ADJUSTMENTS TO FARM INCOME OR (LOSS) - GR-1040, PAGE 1, LINE 13, COLUMN B Revised: 10/21/2011

Nonresidents use this schedule to exclude farm income from outside the city			
Farm # 1 address		Farm # 2 address	
FARM INCOME	FARM # 1	FARM # 2	TOTAL
1. Net profit (or loss) from farm	.00	.00	
2. Farm allocation percentage (For each separate farm compute business allocation percentage and enter it here)	%	%	
3. Allocated net profit (or loss) for each column, multiply line 1 by line 2	.00	.00	
4. Excludible net profit (or loss) (For farms 1 and 2 subtract line 3 from line 1; for total column add amounts on line 4; enter here and on Form GR-1040, page 1, line 13, column B)	.00	.00	.00

FARM #			
FARM ALLOCATION FORMULA	COLUMN 1 EVERYWHERE	COLUMN 2 IN CITY	COLUMN 3 PERCENTAGE
1. Average net book value of real and tangible personal property	.00	.00	(Column 2 divided by column 1)
2. Gross rents paid on real property multiplied by 8	.00	.00	
3. Total property	.00	.00	%
4. Total wages, salaries and other compensation of all employees	.00	.00	%
5. Gross receipts from sales made or services rendered	.00	.00	%
6. Total percentages (Add the percentages computed in column 3)			%
7. Business allocation percentage (Divide line 6 by the number of apportionment factors used)			%

Note: In determining the average percentage, if a factor does not exist, you must divide the total of the percentages by the number of factors used.
 Note: If you are authorized to use a special formula, attach a copy of the administrator's approval letter and attach a schedule detailing calculation.
 Note: Net operating loss from prior year is reported on Form GR-1040, line 16, other income.

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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EXCLUSIONS AND ADJUSTMENTS TO OTHER INCOME - GR-1040, PAGE 1, LINE 16, COLUMN B Revised: 12/11/2011

Residents and nonresidents use this schedule to report exclusions and adjustments to other income

SOURCE OF INCOME	FEDERAL I.D. #	NATURE OF INCOME	RESIDENT COLUMN	NONRESIDENT COLUMN
1.			.00	.00
2.			.00	.00
3.			.00	.00
4.	Total adjustments and exclusions to other income (Add lines 1 through 3 and enter totals here and on Form GR-1040, page 1, line 16, column B; Part-year residents enter totals on Form GR-1040TC, line 16, column B)		.00	.00

Attach an explanation of and calculation for any reported federal and city Net Operating Loss deduction.
 Attach an explanation for each item reported and excluded on the Other Income line.
 Add lines as needed - This instruction is not part of the schedule

IRA DEDUCTION WORKSHEET - GR-1040, PAGE 2, DEDUCTIONS SCHEDULE - LINE 1 Revised: 11/10/2011

RESIDENT RETURN: Claim 100% of their federal IRA deduction.

NONRESIDENT RETURN: Use this schedule to compute the city IRA deduction.

PART-YEAR RESIDENT RETURN: Claim 100% of the portion of the federal IRA contributions made while a resident; compute nonresident IRA deduction using the amount of earned income received while a nonresident and the portion of the federal IRA contributions made while a nonresident; list amounts separately on worksheet and enter the resident and nonresident IRA deduction on Schedule TC, Deductions schedule, line 1.

Nonresidents and part-year residents claiming the IRA city deduction must attach this completed worksheet to their city return.

	TAXPAYER		SPOUSE		TOTAL EARNED INCOME
	IN CITY	OUT OF CITY	IN CITY	OUT OF CITY	
1. Earned income	.00	.00	.00	.00	.00
2. Federal IRA deduction	.00		.00		

	TAXPAYER	OUT OF CITY	INSTRUCTIONS
		%	
3. City earned income %	%	%	Divide individual's city earned income by individual's total earned income.
4. City IRA deduction based upon individual's earned income	.00	.00	Individual's federal IRA deduction multiplied by city earned income percentage.
5. Amount individual's federal IRA deduction exceeds individual's earned income	.00	.00	Individual's federal IRA deduction less individual's earned income.
6. Amount spouse's earned income exceeds spouse's federal IRA deduction	.00	.00	Spouse's total earned income less spouse's federal IRA deduction.
7. City IRA deduction based upon spouse's earned income	.00	.00	If individual's federal IRA deduction exceeds individual's earned income and spouse's earned income exceeds spouse's federal IRA deduction, enter the lesser of the individual's excess IRA or spouse's excess earned income multiplied by spouse's city earned income percentage, else enter zero.
8. City IRA deduction	.00	.00	Add individual's city IRA deduction based upon their own city earned income and their city IRA deduction based upon spouse's earned income.

9. Total city IRA deduction (Enter total of the taxpayer's and spouse's city IRA deduction here and on Form GR-1040, page 2, Deductions schedule, line 1)	.00
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Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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SELF-EMPLOYED SEP, SIMPLE AND QUALIFIED PLANS DEDUCTION WORKSHEET - GR-1040, PAGE 2, DEDUCTIONS SCHEDULE, LINE 2 Revised:10/21/2011

RESIDENT RETURN: No schedule required; a full year resident deducts amount reported on federal Form 1040, line 28.

NONRESIDENT RETURN: Nonresidents use the Nonresident Deduction column of this worksheet to calculate their deduction. A nonresident is required to attach a copy of this deduction schedule to their city return.

PART-YEAR RESIDENT RETURN: Part-year residents use a separate line to report the amount of deduction by related source of income as a resident or while a nonresident and indicate resident (R) or nonresident (N) relationship in front of the deduction by related source of income. The resident portion of the deduction is 100% of the related deduction. The Nonresident deduction is related to the income earned in Grand Rapids while a nonresident and is computed by entering the percentage the related income is taxable in the Percentage Related Income Is Taxable column and entering the product of multiplying the related deduction times the percentage and entering it in the Nonresident Deduction column.

SOURCE OF RELATED OF INCOME	FEIN (OR SSN) OF RELATED SOURCE OF INCOME	R OR N	FEDERAL DEDUCTION BY RELATED SOURCE OF INCOME	PERCENTAGE RELATED INCOME IS TAXABLE	RESIDENT DEDUCTION FOR A PART-YEAR RESIDENT	NONRESIDENT DEDUCTION
1.			.00	%	.00	.00
2.			.00	%	.00	.00
3.			.00	%	.00	.00
4.			.00	%	.00	.00
5.	Total as reported on federal return (Add lines 1 through 4; should total to amount reported on federal Form 1040, line 28)		.00			
6.	Self-employed SEP, SIMPLE, and Qualified Retirement Plan Deduction (Nonresidents add lines 1 through 4 of the nonresident deduction column; enter here and on Form GR-1040, page 2, Deductions schedule, line 2. Part-year residents add lines 1 through 4 of the part-year resident and nonresident deduction columns; enter here and on Form GR-1040, page 2, Deductions schedule, line 2.)					.00

EMPLOYEE BUSINESS EXPENSE DEDUCTION WORKSHEET - GR-1040, PAGE 2, DEDUCTIONS SCHEDULE, LINE 3 Revised 10/12/2011

Form GR-2106 Attach a copy of this form to your city income tax return

	Column 1 As reported on federal Form 2106	Column 2 Employer 1	Column 3 Employer 2	Column 4 Employer 3	Column 5 Employer 4
1. Employer's identification number (FEIN)					
2. Occupation (List for each employer.)					
3. Vehicle expenses	.00	.00	.00	.00	.00
4. Parking, fees, tolls and local transportation, including train, bus, etc.	.00	.00	.00	.00	.00
5. Travel expenses while away from home overnight, including, lodging, airfare, car rental, etc.	.00	.00	.00	.00	.00
6. Were you an outside salesperson? (Answer yes or no in the column for each employer. See definition of outside salesperson below.)					
7. Business expenses not included on lines 3 through 5 (Do not include meals and entertainment.) (Enter amount for the employer only if line 6 of column is yes.)	.00	.00	.00	.00	.00
8. Meals (See meal expenses instruction below.)	.00	.00	.00	.00	.00
9. Total expenses (Add lines 3, 4, 5, 7 and 8)	.00	.00	.00	.00	.00
10. Enter reimbursements received from your employer for expenses included in line 9 that were not reported to you in box 1 of Form W-2	.00	.00	.00	.00	.00
11. Business expense deduction (Line 10 less line 9.)		.00	.00	.00	.00
12. Percentage deductible (Same percentage related wages are taxable.)			%	%	%
13. Allowable business expense deduction (Line 11 times line 12.)		.00	.00	.00	.00
14. Total business expense deduction (Enter the total of line 13, columns 2 through 5 here and also on Form GR-1040, page 2, Deductions Schedule, line 3.)					.00

Outside salesperson: An "outside salesperson" is one who solicits business while working away from the employer's place of business as a full-time salesperson. If the individual is required to spend a stated period of time selling at the employer's place of business as part of their job, the individual is not an outside salesperson. If the individual only performs incidental activities there, such as writing up and handing in orders, the individual qualifies for the expense deduction. A salesperson whose principal activity is service and delivery is not an "outside salesperson." An inside salesperson who makes incidental outside calls and sales is not an "outside salesperson."

Line 7 instructions: Business expenses reported on line 4 of federal Form 2016 are allowed as a expense on the city's return only when the individual employee qualifies as a outside salesperson when the expenses were incurred.

Meal expenses: Under the Uniform City Income Tax Ordinance meal expenses are allowed only when incurred while away from home. No deduction is allowed for entertainment unless incurred by an outside salesperson.

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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MOVING EXPENSE DEDUCTION WORKSHEET - GR-1040, PAGE 2, DEDUCTIONS SCHEDULE, LINE 4 **GR-3903**

No deduction is allowed when moving away from the city. Revised 11/10/2011

RESIDENT RETURN: A resident individual who moved into the city may claim the deduction as claimed on federal Form 3903.

NONRESIDENT RETURN: A nonresident individual who moved into the area of the city may claim a portion or all of the deduction as claimed on federal Form 3903 based upon the percentage the income after moving to the area is taxable by the city.

PART-YEAR RESIDENT RETURN: An individual who moved to the area of the city and was temporarily a nonresident working in the city and then became a resident during the tax year may be entitled to a portion of the deduction as a nonresident and as a resident of the city.

Attach a copy of this form to your city income tax return

DISTANCE TEST WORKSHEET			
1. Number of miles from your old home to your new workplace	1		miles
2. Number of miles from your old home to your old workplace	2		miles
3. Subtract line 2 from line 1. If zero or less, enter -0-	3		miles
If line 3 is greater than 50 miles continue, otherwise you are not qualified to claim this deduction.			
4. Cost of transportation and storage of household goods and personal effects (See instructions for federal Form 3903)	4		.00
5. Cost of travel (including lodging) from your old home to your new home. (See instructions for federal Form 3903) (Do not include the cost of meals.)	5		.00
6. Add lines 4 and 5	6		.00
7. Enter the amount your employer paid you for the expenses listed on lines 4 and 5 that is not included in box 1 of your Form W-2 (wages) (This amount should be shown in box 12 of your Form W-2 with a code P)	7		.00
8. Is line 6 more than line 7?	No	You cannot deduct your moving expenses. If line 6 is less than line 7, subtract line 6 from line 7 and include the result on Form GR-1040, page 1 line 1, column A and report exclusion of this income on the excluded Wages schedule.	8a .00
	Yes	Subtract line 7 from line 6	8b .00
9. Enter percentage of income earned as a resident after moving into area	9	%	
10. Enter percentage of income earned as a nonresident in the city after moving into area	10	%	
11. Multiply line 8b by the percentage on line 9 (Moving expense deduction allowed while a resident; enter here and on Form GR-1040, page 2, Deductions Schedule, line 4)	11	.00	
12. Multiply line 8b by the percentage on line 10 (Moving expense deduction allowed while a nonresident; enter here and on Form GR-1040, page 2, Deductions schedule, line 4) (If a part-year resident add amounts on line 11 and 12 and enter on Schedule TC, Deductions schedule, line 4)	12	.00	

ALIMONY PAID DEDUCTION WORKSHEET - GR-1040, PAGE 2, DEDUCTIONS SCHEDULE, LINE 5 Revised 11/10/2011

Attach a copy of this form to your city income tax return

RESIDENT RETURN: Full-year residents claim the entire amount of alimony reported on federal Form 1040, line 31a. A full-year resident is not required to attach this deduction schedule to their city income tax return.

NONRESIDENT RETURN: Nonresidents use the nonresident column of this worksheet to calculate their city alimony deduction. A nonresident is required to attach a copy of this deduction schedule to their city return.

PART-YEAR RESIDENT RETURN: A part-year resident uses both the resident and nonresident columns of this worksheet to calculate their alimony deduction. A nonresident is required to attach a copy of this worksheet to their city return. The deductible percentage of alimony paid while a resident or nonresident is computed using the worksheet below. For each line of the worksheet, compute the amount to enter into the resident and/or nonresident columns and follow the line by line instructions.

Nonresidents and part-year residents use this worksheet to compute the alimony paid deduction	RESIDENT COLUMN	NONRESIDENT COLUMN
1. Enter resident portion of federal adjusted gross income (Form 1040, page 1, line 37) in resident column and/or nonresident portion in nonresident column	.00	.00
2. Enter resident portion of federal alimony paid (federal Form 1040, page 1, line 31a) in resident column and/or nonresident portion in nonresident column	.00	.00
3. Federal income for alimony deduction computation (Line 1 plus line 2 of column)	.00	.00
4. Enter resident portion of total income for city (Form GR-1040, page 1, line 18) in resident column and/or nonresident portion in nonresident column	.00	.00
5. Enter resident portion of total deductions for city other than alimony deduction (Add lines 1, 2, 3, 4 & 6 on Form GR-1040, page 2, Deductions schedule) in resident column and/or nonresident portion in nonresident column	.00	.00
6. Taxable income for city prior to alimony deduction (Line 4 less line 5 of column)	.00	.00
7. Resident column: enter 100%. Nonresident column: enter alimony deduction percentage (Line 6 divided by line 3)		%
8. Alimony deduction (Line 2 multiplied by line 7) (Residents and nonresidents enter amount from respective column on Form GR-1040, page 2, Deductions schedule, Line 5. Part-year residents enter amount from each column on Schedule TC, Deductions schedule, line 5, column C and D)	.00	.00

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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RENAISSANCE ZONE DEDUCTION SCHEDULE - FORM GR-1040, PAGE 2, DEDUCTIONS SCHEDULE, LINE 6 SCH. RZ

FOR USE BY A RESIDENT DOMICILED IN A RENAISSANCE ZONE, AN INDIVIDUAL WITH INCOME FROM RENTAL REAL ESTATE LOCATED IN A RENAISSANCE ZONE OR AN INDIVIDUAL PROPRIETORSHIP, PROFESSION OR PARTNERSHIP LOCATED AND CONDUCTING BUSINESS IN A RENAISSANCE ZONE TO COMPUTE THE RENAISSANCE ZONE DEDUCTION

DISQUALIFICATION CRITERIA

AN INDIVIDUAL IS NOT QUALIFIED TO CLAIM THE RENAISSANCE ZONE DEDUCTION IF ANY OF THE FOLLOWING TAXES ARE DELINQUENT:

City Income Tax	Personal Property Tax	Commercial Facilities Tax (CFT)	City (Detroit) Utilities Users Tax
Michigan Income Tax	Michigan Single Business Tax	Enterprise Zone Tax	Technology Park Development Tax
General Property Tax	Industrial Facilities Tax (IFT)	Neighborhood Enterprise Zone Tax	Commercial Forest Tax

DEDUCTION ALLOWANCE FACTOR

The Renaissance Zone deduction is phased out during the final three years of a Renaissance Zone's designation. The Deduction Allowance Factor is: 75% for the tax year that is 2 years before the final year of designation; 50% for the tax year immediately preceding the final year of designation; 25% for the final year of designation; and 100% for all other years of designation.

RESIDENT DOMICILED IN A RENAISSANCE ZONE

COMPLETE THIS SECTION IF YOU ARE OR WERE A RESIDENT OF THE CITY DOMICILED IN A RENAISSANCE ZONE.

A 183 DAY RESIDENCE REQUIREMENT MUST BE COMPLETED BEFORE QUALIFYING TO CLAIM THE RENAISSANCE ZONE DEDUCTION.

1. Address of domicile in Renaissance Zone

2. Date domicile established at this residence / / If domicile is continuous for at least 183 days, taxpayer is qualified on this date.

3. Dates of domicile this year : Starting date / / Ending date / / Total number of days	Days
4. Percentage of year as a qualified resident of a Renaissance Zone (Line 3 divided by 365)	4 %
5. Gross income from Form GR-1040, page 1, line 18	5 .00
6. Capital gains reported on Form GR-1040, page 1, line 7	6 .00
7. Lottery winnings included in income reported on Form GR-1040, page 1, lines 1 or 16	7 .00
8. Total deductions related to income included in line 5 (Add amounts reported on GR-1040, pg. 2, Deductions sch., Lines 1 - 5)	8 .00
9. Base income for Renaissance Zone deduction (Line 5 less lines 6, 7 and 8)	9 .00
10. Total qualified ordinary income (Line 9 multiplied by line 4)	10 .00
11. Portion of capital gains from sale or exchange of property occurring after qualification date	11 .00
12. Lottery winnings from an instant lottery game or an online game won after becoming a qualified taxpayer	12 .00
13. Renaissance Zone deduction base (Add lines 10, 11 and 12)	13 .00
14. Enter Deduction Allowance Factor on line 14a, 100%, 75%, 50% or 25%; multiply line 13 by 14a; enter deduction on line 14b and on Form GR-1040, page 2, Deduction schedule, line 6.)	14a % 14b .00

OTHER INDIVIDUALS WITH INCOME FROM RENTAL REAL ESTATE, BUSINESS, PROFESSION OR PARTNERSHIP LOCATED AND DOING BUSINESS IN A RENAISSANCE ZONE

COMPLETE THIS SECTION IF YOU ARE A RESIDENT OR NONRESIDENT INDIVIDUAL WITH INCOME FROM RENTAL REAL ESTATE, A BUSINESS, A PROFESSION OR A PARTNERSHIP WITH BUSINESS IN A RENAISSANCE ZONE.

15. Business name (D.B.A.) and address of each location in a Renaissance Zone	RESIDENT COLUMN	NONRESIDENT COLUMN	
16. Business and farming income reported on Form GR-1040, page 1, line 6 or 13	16 .00	.00	
17. Net operating loss deduction claimed on Form GR-1040, page 1, line 16	17 .00	.00	
18. Retirement plan deduction claimed on Form GR-1040, page 2, Deductions schedule, line 2, related to income reported on line 17	18 .00	.00	
19. Base for Renaissance Zone deduction (Line 16 less lines 17 and 18)	19 .00	.00	
20. Renaissance Zone Apportionment Percentage	COLUMN 1 IN CITY	COLUMN 2 IN REN. ZONE	COLUMN 3 PERCENTAGE
20a. Average net book value of real & personal property			(Column 2 divided by column 1)
20b. Gross rents paid on real property multiplied by 8			
20c. Total property (Add line 20a and 20b)			%
20d. Total wages, salaries and other compensation			%
20e. Total percentages (Add column 3, line 20c and 20d)			%
20f. Renaissance Zone deduction percentage (Line 20e divided by 2)	20f	%	%
21. Renaissance Zone deduction for business (Line 19 multiplied by line 20f)	21	.00	.00
22. Renaissance Zone deduction from partnership return; enter Partnership FEIN on line 22a and deduction amount on line 22b	22a	22b	.00 .00
23. Address of each parcel of rental real estate located in a Renaissance Zone			
24. Income from rental real estate located within a Renaissance Zone	24	.00	.00
25. Renaissance Zone deduction base (Add lines 21, 22b and 24)	25	.00	.00
26. Enter Deduction Allowance Factor on line 26a, 100%, 75%, 50% or 25%; multiply line 25 by 26a; enter result on line 26b and on GR-1040, pg. 2, Deduction schedule, line 6.)	26a	26b	.00 .00

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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CREDIT FOR TAX PAID TO ANOTHER CITY AND TAX PAID BY A PARTNERSHIP WORKSHEET - GR-1040, PAGE 2, PAYMENTS AND CREDITS SCHEDULE, LINE 3 Revised 11/10/2011

Credit for tax paid to another city may be claimed by residents who pay tax on the same income to both cities. Part-year residents may claim the credit for tax paid to another city based on income as a resident that is also taxable by another city. Credit for tax paid by a partnership may be claimed by resident and nonresident partners.

CREDIT FOR TAX PAID TO ANOTHER CITY (Residents only, see calculation below)		
	OTHER CITY'S NAME	TAX CREDIT
1.		.00
2.		.00
3.		.00
4.	Total credit for tax paid to another city. (Add lines 1 through 3) (May be claimed by residents only.)	.00

CREDIT FOR TAX PAID BY PARTNERSHIPS				
	FEDERAL ID NUMBER	PARTNERSHIP NAME	CREDIT FOR TAX PAID BY PARTNERSHIP	
5.			.00	
6.			.00	
7.			.00	
8.			.00	
9.			.00	
10.	Total credit for tax paid by partnerships (add lines 5 through 9)		.00	
11.	Total credit for tax paid to another city and tax paid by a partnership (Add lines 4 and 10, enter here and on Form GR-1040, page 2, Payments and Credits, line 3.)			.00

CALCULATION OF CREDIT FOR TAX PAID TO ANOTHER CITY (Residents only)	RESIDENT CITY	OTHER CITY
	GRAND RAPIDS	
1. Income taxable in the nonresident city that is also taxable in Grand Rapids (Same amount for both cities.)	.00	.00
2. Exemptions amount per city's return	.00	.00
3. Taxable income for credit	.00	.00
4. Tax for credit purposes at each city's nonresident tax rate	.00	.00
5. Credit allowed for tax paid to another city (Enter the smaller of resident city's or other city's tax from line 4.)	.00	

CALCULATION OF CREDIT FOR TAX PAID BY TAX OPTION CORPORATION (S CORPORATION)				
Grand Rapids taxes the flow through income of residents from tax option corporations (S corporations, etc.) and allows a credit for the taxpayer's proportionate share of the city income tax paid by the tax option corporation.				
CALCULATION OF CREDIT FOR TAX PAID BY A TAX OPTION CORPORATION (S-CORPORATION)	RESIDENT CITY	OTHER CITY	OTHER CITY	OTHER CITY
	GRAND RAPIDS			
1. Corporation income tax paid to city by S corporation	.00	.00	.00	.00
2. Corporation income tax rate of Grand Rapids and other cities where S corporation paid corporation income tax	1.50%	%	%	%
3. If the corporate tax rate of the other city is less than the corporate tax rate of Grand Rapids, enter the tax paid by the S corporation to the other city, otherwise enter the total tax that would have been paid to the other city if their corporation tax rate was the same as the Grand Rapids corporation tax rate. (Computation if other city's corporate tax rate is higher than the Grand Rapids corporation tax rate: [Grand Rapids's corporate tax rate] / [other city's corporation tax rate] * [corporation tax paid to other city])		.00	.00	.00
4. Taxpayer's percentage of ownership of S corporation (from federal Schedule K-1 (Form 1120s), line H)	%			
5. Enter the taxpayer's proportionate share of the corporation tax paid to Grand Rapids and the taxpayer's proportionate share of the lesser of the corporation tax paid to the other city or the tax that would have been paid if the other city's corporation income tax rate was the same as the Grand Rapids tax rate	.00	.00	.00	.00
6. Credit allowed for tax paid by S corporation (Add amounts on line 5 of each column; enter total here; and list corporation FEIN, name and credit claimed in section above for Credit for Tax Paid by Partnerships.)	.00			

Taxpayer's name	Taxpayer's SSN	2011 Grand Rapids
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SCHEDULE TC, PART-YEAR RESIDENT TAX CALCULATION - GR-1040, PAGE 1, LINES 23a AND 23b

A part-year resident is required to complete and attach this schedule to the city return: 2011 Schedule TC, revised: 12/07/2011

1. Box A to report dates of residency of the taxpayer and spouse during the tax year
2. Box B to report the former address of the taxpayer and spouse.
3. Column A to report all income from their federal return.
4. Column B to report all income taxable on their federal return not taxable to Grand Rapids
5. Column C to report income taxable as a Grand Rapids resident and compute tax due on this income at the resident tax rate
6. Column D to report income taxable as a nonresident and compute tax due on this income at the nonresident tax rate.

A. PART-YEAR RESIDENCY PERIOD		From	To	B. PART-YEAR RESIDENT'S FORMER ADDRESS	
Taxpayer				Taxpayer	
Spouse				Spouse	

INCOME		Column A Federal Return Data	Column B Exclusions and Adjustments	Column C Resident Income	Column D Nonresident Income
1.	Wages, salaries, tips, etc. (Attach Form(s) W-2)	1	.00	.00	.00
2.	Taxable interest	2	.00	.00	NOT TAXABLE
3.	Ordinary dividends	3	.00	.00	NOT TAXABLE
4.	Taxable refunds, credits or offsets	4	.00	NOT APPLICABLE	NOT TAXABLE
5.	Alimony received	5		.00	.00
6.	Business income or (loss) (Att. copy of fed. Sch. C.)	6	.00	.00	.00
7.	Capital gain or (loss) (Att. copy of Sch. D.)	7a	.00	.00	.00
			Mark if Sch. D not required.		
		7b			
8.	Other gains or (losses) (Att. copy of Form 4797.)	8	.00	.00	.00
9.	Taxable IRA distributions	9	.00	.00	.00
10.	Taxable pensions and annuities (Attach copy of Form 1099-R.)	10	.00	.00	.00
11.	Rental real estate, royalties, partnerships, S corps., trusts, etc. (Attach copy of fed. Sch. E.)	11	.00	.00	.00
12.	Subchapter S corporation distributions (Attach copy of federal. Schedule K-1.)	12	NOT APPLICABLE	.00	.00
13.	Farm income or (loss) (Att. copy of fed. Sch. F.)	13	.00	.00	.00
14.	Unemployment compensation	14	.00	.00	NOT TAXABLE
15.	Social security benefits	15	.00	.00	NOT TAXABLE
16.	Other income (Att. statement listing type and amt.)	16	.00	.00	.00
17.	Total additions (Add lines 2 through 16.)	17	.00	.00	.00
18.	Total income (Add lines 1 through 16.)	18	.00	.00	.00

DEDUCTIONS SCHEDULE See instructions. Deductions must be allocated on the same basis as related income.

1.	IRA deduction (Attach copy of page 1 of federal return & evidence of payment.)	1	.00	.00	.00	.00
2.	Self Employed SEP, SIMPLE and qualified plans (Attach copy of page 1 of fed. return.)	2	.00	.00	.00	.00
3.	Employee business expenses (See instructions & att. copy of fed. Form 2106.)	3	.00	.00	.00	.00
4.	Moving expenses (Into city area only.) (Attach copy of federal Form 3903.)	4	.00	.00	.00	.00
5.	Alimony paid (DO NOT INCLUDE CHILD SUPPORT. (Att. copy of page 1 of fed. return.)	5	.00	.00	.00	.00
6.	Renaissance Zone deduction (Att. Sch. RZ.)	6		.00	.00	.00
19.	Total deductions (Add lines 1 through 6.)	19		.00	.00	.00
20.	Total income after deductions (Subtract line 19 from line 18.)	20		.00	.00	.00
21.	Exemptions (Enter the number of exemptions from Form GR-1040, page 2, box 1h, on line 21a and \$600, and enter on line 21b) (If the amount on line 21b exceeds the amount of resident income on line 20, enter unused portion on line 21c)	21a		.00		.00
		21b				
		21c				.00
22a.	Total income subject to tax as a resident (Subtract line 21b from line 20.)	22a		.00		
22b.	Total income subject to tax as a nonresident (Subtract line 21c from line 20.)	22b				.00
23a.	Line not used on this form	23a				
23b.	Tax at resident rate (MULTIPLY LINE 22a BY 1.5% (0.015), THE RESIDENT TAX RATE.)	23b		.00		
23c.	Tax at nonresident rate (MULTIPLY LINE 22b BY 0.75% (0.0075), THE NONRESIDENT TAX RATE.)	23c				.00
23d.	Total tax (Add lines 23b and 23c.) (ENTER HERE AND ON FORM GR-1040, PAGE 1, LINE 23b, AND PLACE A MARK (X) IN BOX 23a OF FORM GR-1040.)	23d		.00		